




























As a DISTRICT TEST COORDINATOR, I will...	As a PRINCIPAL & SITE COORD., I will...	As a TECH COORDINATOR, I will...	As a TEACHER & TEST ADMINISTRATOR, I will...	As a STUDENT taking AMP, I will...	As a PARENT, I will...
<ul style="list-style-type: none"> ❑ communicate timely & effectively AMP requirements & guidelines to schools. ❑ ensure all student data is uploaded into KITE Educator Portal & manage ongoing student data edits and updates. ❑ train district & school staff involved in testing. ❑ partner with EED to problem solve unique challenges. ❑ assist educators in delivering testlets ❑ assist educators in exploring the Tech. Practice Tests. ❑ collaborate with tech. directors on downloading KITE, LCS, & troubleshoot bandwidth issues. 	<ul style="list-style-type: none"> ❑ communicate timely and effectively to parents. ❑ provide opportunities for my students and teachers to participate in the <i>AMP Technology Practice Tests</i> and <i>Testlets</i>. ❑ partner with the District Tech Coordinator to ensure technology specifications are met including number, locations and compatibility. ❑ create a building testing schedule to maximize instructional time. ❑ Plan AMP professional learning opportunities for staff. 	<ul style="list-style-type: none"> ❑ download KITE server on all school devices. ❑ ensure school computers, laptops, and tablets are ready for testing. ❑ ensure internet bandwidth is sufficient. ❑ investigate whether a Local Caching Server is required. ❑ stay informed of KITE server updates. 	<ul style="list-style-type: none"> ❑ provide opportunities for my students to participate the AMP Technology Practice Tests and Testlets. ❑ participate in proctor training. ❑ ensure students understand the new online testing format and tools available. ❑ administer two sessions of AMP testing to students—one English language arts (ELA) and one mathematics assessment. ❑ ensure accommodations are provided to identified students. 	<ul style="list-style-type: none"> ❑ practice the online assessment format using the AMP Technology Practice Tests. ❑ participate in two testing sessions—one English language arts (ELA) and one mathematics assessment. 	<ul style="list-style-type: none"> ❑ review the AMP parent brochure. ❑ ask my child about their technology practice test and testlet experience. ❑ ensure my child gets plenty of rests during the AMP assessment window. ❑ practice the online assessment format using the AMP Technology Practice Tests.

Implementation Roles



ACTIVITIES	ACTIVITIES	ACTIVITIES	ACTIVITIES	ACTIVITIES	ACTIVITIES
 TECH PRACTICE TESTS	 TECH PRACTICE TESTS	 TECH PRACTICE TESTS	 TECH PRACTICE TESTS	 TECH PRACTICE TESTS	
 HARDWARE PREP	 HARDWARE PREP	 HARDWARE PREP			
 ASSESSMENT SYSTEM	 ASSESSMENT SYSTEM	 ASSESSMENT SYSTEM	 ASSESSMENT SYSTEM		
 PROFESSIONAL LEARNING	 PROFESSIONAL LEARNING	 PROFESSIONAL LEARNING	 PROFESSIONAL LEARNING		
 COMMUNITY OUTREACH	 COMMUNITY OUTREACH		 COMMUNITY OUTREACH		 COMMUNITY OUTREACH
 TESTLETS	 TESTLETS	 TESTLETS	 TESTLETS	 TESTLETS	

* See Implementation Rubric for descriptions of each activity.